



Staff, volunteers and friends of Leratong, May 2004

MISSION STATEMENT

With the support of the community and working with local home-based care teams, Leratong Hospice provides holistic, palliative care when needed and is a centre of counselling and support for patients and their families. Leratong is a home for those without one.

*In the community
For the community
By the community*

Leratong Hospice
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LERATONG HOSPICE

ANNUAL REPORT
2004 - 2005



"Where There Is Love"



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Patients and Admin in the courtyard, February 2011

The bank account to which contributions may be made and will be gratefully received is:

Bank Account Details:

Account Name: Leratong Hospice
Account Number: 318590409
Bank: Standard Bank
Branch: Hartbeespoort
Branch Number: 01-34-45

Postal Address:

Standard Bank Hartbeespoort
PO Box 787
BFAFI, 0260
South Africa

FOREWORD



When I first visited Leratong Hospice in the Sateville/Asteridgeville township, I expected that a place so closely associated with death and dying would be hidden out of the way of mainstream township life. To my surprise I found a magnificent brick building, the most prominent feature on a hillside, right in the heart of the township. The name "Leratong" emblazoned on the side of the building for all to see, proudly

proclaimed this as a place where there is love, hope and care for all the people of the community. I, like many others, was immediately inspired and uplifted by the presence of this structure and eager to see what happened inside.

Most of us struggle to cope with disease and death, we prefer to put all thoughts of these to one side and carry on with our normal lives. Leratong Hospice is different. It challenges death and suffering head on; it takes away the cold fear of dying and replaces it with warmth, love, compassion and caring. Here you will find a team of extraordinary people, who understand that disease and death are part of life and that we will all be called upon to cope with both at some stage of our lives. They work in a building which not only has four wards, sixteen beds and all the necessary service areas, but also has private places and spectacular views of the surrounding community. It is truly a place of peace and serenity.

The compassionate staff of Leratong are highly trained in palliative care and support, but more importantly they are also guided and inspired by champions. Fr Kieran Crough CP, Dr Selso Malatji and Mrs Ranniga Thobani have tirelessly and selflessly devoted their time and energy to realise their dream of providing a place in the community where death has no sting. Together with many supporters they have created a place of excellence that will serve a vital need of the community for decades to come.

There are certainly many challenges confronting the community, but the one that rises above all others is the AIDS pandemic. Leratong will undoubtedly be at the centre of the struggle against AIDS, particularly with regard to the fear of dying and the denial and stigma which fuel the pandemic. However, today we have a much better understanding of HIV and AIDS and we know that we have the tools to turn the tide of the pandemic. Testing for HIV is much easier to do and treatment of AIDS really works. There is hope for a vaccine in the future; Kieran has been internationally recognised as one of the first participants in a South African AIDS vaccine trial. Leratong has a magnificent opportunity to be at the forefront of the community response to HIV and AIDS.

I have no doubt that with the inspired leadership demonstrated by the champions of Leratong we can expect an outstanding service to the community. On behalf of all the donors and supporters of Leratong, I thank the entire team for everything they have achieved to date and wish them every success in the future.

Dr Brian Brink
Senior Vice President: Health
Anglo American South Africa

MATRON'S REPORT



The goal of palliative care, which is the achievement of the best quality of life for patients, their families or other key people important to them, is gradually being met in Leratong hospice by a team of dedicated staff comprising of seven professional nurses including the matron, two enrolled nurses, seven auxiliary nurses and eight home based carers. It also has a team of housekeeping staff consisting of a housekeeper, two cooks, one of which is part time, two cleaners, one of which is part time, two laundresses, one of which is part time and one caretaker. The administrative staff comprises two receptionists, one of which is part time, and the Director/Administrator.

The Hospice also has two volunteer social workers. The spiritual aspect of the patients is being taken care of by Fr. Kieran and respective ministers of other denominations of which the patients belong to.

Due to the emotional aspects of dealing with the terminally ill, there is a need to take care of the carer. In Leratong Hospice this aspect is being taken care of by two clinical psychologists who have group sessions with the staff on a regular basis. For individual counselling, the services of Kwa Siyabehle Counselling Centre in St. George's Parish are also used.

I must say, as the matron of this hospice, much has been achieved in providing dignity and comfort for our patients, some being discharged back into the community.



Staff of Leratong,
February 2004

ORGANISATIONAL DEVELOPMENT & STAFF TRAINING

Four-week staff training and orientation was provided for all staff in June 2004 prior to the opening of the hospice. The programme included:

- Hospice Care (Sr Emmanuel from Holy Cross Hospice)
- Patient counselling, confidentiality and respect (Mrs Norma Motau, Social Worker)
- Team Building (Francis Drummet and Thembekile Madonsela from Themba Lesizwe)
- Use of Equipment (Gloria Garming from Getinge)

Our secretary, Mphahlele Khosa, successfully undertook training in office administration and her enhanced knowledge and skill has been of great benefit to the efficient running of the office and reception areas.

In-house training in palliative care was provided for our carers and our support staff received training in laundry/hygiene management and in planning and preparation of menus to suit patient needs. We are grateful for the assistance provided by the Little Company of Mary Hospital in Pretoria in this regard, by especially the regular advice and guidance freely given by Sr Adrian.

With the support and generosity of the Royal College of Surgeons and Our Lady's Hospice, Harold's Cross, (Ireland) our professional medical staff spent two weeks in Dublin undergoing training and gaining experience of palliative care practice as well as knowledge of recent palliative care developments. While our medical staff was in Ireland, four highly experienced palliative care Irish nurses came to work at Leratong and their contribution to the hospice during their stay was of immeasurable benefit to all our staff and to our community. It was a wonderful exchange and the start of what we hope will be an ongoing and mutually beneficial relationship.



Nurses returning from Ireland
March 2004

With the assistance of CANSO, the Cancer Association of South Africa, five-week training on caring practice and techniques was provided at Leratong for care givers. In addition to the training benefits, the hosting of this course at the hospice helped consolidate the links between the hospice and the home based care teams in the area.

COMMUNITY LINKS

In keeping with its mission statement Leratong continued to forge and strengthen links with local organisations in order to build community awareness.

Our networking at national level profited from the attendance of the Director and Matron at a four-day conference (31 August - 4 September 2004) on Victim Empowerment coordinated by Themba Lesizwe during which the session on HIV/AIDS was chaired by our Director.

Our links with our local Kalafong Hospital grew in strength during the period of reporting through regular meetings with hospital administrative staff and briefings for hospital interns. This has resulted in the development of a strong referral system between Kalafong and the hospice to the benefit of our patients and their families.

Through our interactions with Kalafong we now have Dr Sonia Hitchcock providing weekly ward rounds services to the hospice which relieved the burden and provided clinical support to our doctor and Board Member, Dr Sello Malatji.

Leratong played an active role in the establishment of the Ateridgeville Forum, a support organisation facilitated by the provincial Department of Health for social work and home-based care activities in the community which provides guidance on the day-to-day management and running of NGOs. Members continued to meet monthly to share ideas and experiences and to strengthen referral networks.

**REPORT OF THE INDEPENDENT AUDITORS TO
LERATONG HOSPICE**

We have audited the annual financial statements of Leratong Hospice set out on pages 5 to 9 for the year ended 28 February 2005. These financial statements are the responsibility of the trustees. Our responsibility is to express an opinion on these financial statements based on our audit.

Scope

We conducted our audit in accordance with statements of South African Auditing Standards. These standards require that we plan and perform the audit to obtain reasonable assurance that the financial statements are free of material misstatement. An audit includes:

- examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements;
- assessing the accounting principles used and significant estimates made by management; and
- evaluating the overall financial statement presentation.

We believe that our audit provides a reasonable basis for our opinion.

Audit opinion

In our opinion, the financial statements fairly present, in all material respects, the financial position of the organisation at 28 February 2005 and the results of its operations and cash flows for the year then ended in accordance with generally accepted accounting practice.

Supplementary information

The supplementary schedule set out on page 10 to 11 does not form part of the annual financial statements and is presented as additional information. We have not audited this schedule and accordingly we do not express an opinion on it.

[Signature]

BDO Spencer Stewart
Chartered Accountants (South Africa)
Registered Accountants and Auditors

Pretoria
10 June 2005

**LERATONG HOSPICE
DETAILED INCOME STATEMENT
for the year ended 28 February 2005**

	2005 R	2004 R
Gross revenue		
Donations	2,244,414	2,270,287
Cost of sales		
Income		
Interest received	138,747	133,042
Total income	<u>2,383,161</u>	<u>2,403,329</u>
Expenditure	<u>(1,063,491)</u>	<u>(1,171,722)</u>
Accounting fees	15,805	2,790
Bank charges	11,011	3,062
Cleaning	9,216	-
Computer expenses	5,380	2,407
Depreciation	116,123	1,096
Donations	-	1,000
Electricity and water	42,000	-
Grants and provisions	47,090	1,101
Hospice operations	60,083	-
Insurance	14,322	-
Interest fees	1,750	1,812
Magazines, books and periodicals	5,120	8,116
Motor vehicle expenses	13,924	9,128
Printing and stationery	11,115	3,017
Rental expenses	-	4,379
Repairs and maintenance	7,321	4,399
Salaries	453,714	75,012
Security	53,900	-
Travel expenses	32,990	4,714
Telephone and fax	41,724	17,181
Training	5,097	11,579
Travel	8,636	14,010
Operating surplus	<u>1,319,670</u>	<u>1,231,607</u>

BOARD OF MANAGEMENT

The Board of Management of Leratong met at least monthly. Frequent meetings were necessary given the prime focus of the period which was ensuring that the hospice construction was completed, the necessary services and equipment and systems in place and initial staff recruitment undertaken. The Board consists of the following:

Fr Kieran Creagh CP (Chairperson), Parish Priest & Hospice Director
Mr Dube Tshidi (Treasurer), Advocate and community co-ordinator
Mr Thabo Letageng (Secretary), Lawyer and community worker
Mrs Remigita Tlouba, Nursing Tutor, Matron and community carer
Sr Adrian Murphy, Little Company of Mary, (Pretoria)
Ms Thilly Mokete, Pharmaceutical Representative and Nurse
Ms Helen Williams, Education Project Manager
Dr Selin Malatji, General Practitioner
Brian Aldworth, Accountant (since January 2005)



Ms Mavis Dey, Mrs M. Barry
with visiting Irish Minister, Dr. at Leratong
March 2005.

RECOGNITION

Community Builder of the Year:

The hospice through our Director Fr Kieran Creagh, received national and international recognition by reaching the National final of the "Community Builder of the Year Awards" held in Johannesburg. Although not the outright winner the work of the Hospice received considerable media coverage including appearing live on national television channels.

Irish International Person of the Year:

The award of Irish International Person of the Year, in recognition for the work of the hospice and for his participation as a volunteer in the South African HIV Vaccine Trials, was bestowed on Fr Kieran Creagh at a national function held in Dublin, Ireland in 14th October 2004.

DONORS AND SUPPORTERS

The support and encouragement of the following is gratefully acknowledged:

Anglo American Chairman's Fund (SA)
Antonio Braze Trust (SA)
Apostolic Workers, Down and Connor (Ireland)
Ary Design (Architects), Cape Town (SA)
Australian High Commission, Pretoria (SA)
Bank of Ireland Third World Fund, Belfast (Ireland)
BEO Spencer Stewart (SA)
Big Save Market, Pretoria (SA)
Big Save Wilton (SA)
Blackrock Supermarket, Sandvick (SA)
Broadstroom Butchery, Broadstroom (SA)
Dana Stephen Kerr RIP (USA)
Development Co-operation Ireland, Embassy of Ireland, Pretoria (SA)
Down Patrick Third World Fund (Ireland)
Flax Trust, Belfast (Ireland)
First National Bank (FNB), Pretoria (SA)
Friends of Leratong, Holy Cross, Belfast (Ireland)
Friends of Leratong, Mount Argus, Dublin (Ireland)
Friends of Leratong, Tynally, Co. Down (Ireland)
Friends of Leratong, Drumree, Co. Galway (Ireland)
Friends of Leratong, Belfast, (Ireland)
Gauteng Department of Health (SA)
Gideon Zellert, Broadstroom (SA)
German Embassy, Pretoria (SA)
Hartbeespoort Fruit & Veg Market, Hartbeespoort (SA)
Irish Civil Servants Third World Fund (Ireland)
Lidwala Funeral Parlour CC. (SA)
Little Company of Mary, Pretoria (SA)
Lynn and Zelia Marie Foundation, Dublin (Ireland)
Magalies Park, Country Club (SA)
Magic Rice, Midrand (SA)
National Irish Banks Third World Fund, Dublin (Ireland)
National Lottery Distribution Trust Fund, Pretoria (SA)
Passionist Congregation (Ireland)
Presentation Congregation (Ireland)
Prestige (Margaret) (SA)
Salience.com/Institution (USA)
Sarel Swartspool & GJ Nel, EuroTech Construction (SA)
Sembli it, Johannesburg (SA)
Sintys Nursery, Hartbeespoort (SA)
St Clement's Church, Toronto (Canada)
Taxis Scintis & Ester Muller, Thabaleka Graphics (SA)
The Creagh Family, Belfast (Ireland)
The family of the late Dr Bernadette Nolan RIP (Ireland)
The Goncalves Family, Broadstroom (SA)
Theresa Louwre, Pretoria (SA)
Universal Points, Kya Sands, Johannesburg (SA)
Vind Aze (SA)